THE HOUSING SPECIALIST™

Fair Housing Documentation Worksheet

Record possible housing discrimination

YOUR ACTION CHECKLIST

[ ] Write the date, time and property address

[ ] Record the name of the person or business involved

[ ] Describe exactly what was said or done

[ ] Save listings, messages and relevant documents

[ ] Record witnesses, if any

[ ] Contact an appropriate fair housing agency for guidance

WORKSHEET / NOTES

Date / property: _____

What happened (facts only): _____

Evidence saved: _____

Do not include unnecessary sensitive personal information.

Use this resource as a practical planning aid. Requirements vary by program and situation. Verify official rules with the relevant agency. Do not share sensitive personal information through unverified channels.